****

 **COMMUNITY BOARDS**

601 Van Ness Avenue, Suite 2040, San Francisco, CA 94102

T: (415) 920-3820 | F: (415) 920-3821 | www.communityboards.org

THE BASICS OF MEDIATION 2017 FILLABLE REGISTRATION FORM

* **Today’s Date**: Enter
* **Name**: Enter
* **Company/Organization**: Enter
* **Street** Enter **Unit #**: Enter **City**: Enter **State**: Enter **Zip**: Enter
* **Telephone**: Enter **Email**: Enter

**CHECK TRAINING DATE AND PAYMENT LEVEL**

**WINTER 2017: February 4-5 & 11-12**

[ ]  **CB Member**: Early Bird – $720

[ ]  **Public**: Early Bird – $795

[ ]  After Jan 23 – $770

[ ]  After Jan 23 – $840

**SUMMER 2017: July 15-16 & 22-23**

[ ]  **CB Member**: Early Bird – $720

[ ]  **Public**: Early Bird – $795

[ ]  After Jul 3 – $770

[ ]  After Jul 3 – $840

**FALL 2017: October 14-15 & 21-22**

[ ]  **CB Member**: Early Bird – $720

[ ]  **Public**: Early Bird – $795

[ ]  After Oct 2 – $770

[ ]  After Oct 2 – $840

**PAYMENT OPTIONS**

◼ **Online**You can pay online:

* **WINTER:** goo.gl/EWMeGC
* **SUMMER:** goo.gl/yjBvsa
* **FALL:** goo.gl/Lr38qo

◼ **Check**Make payable to **Community Boards** and remit with completed form to: Community Boards, 601 Van Ness Avenue, Suite 2040, San Francisco, CA 94102 ATTN: Basics Registration

**◼ Credit Card**[ ]  Mastercard [ ]  Visa [ ]  Discover

* **Name on card**: Enter
* **Card number**: Enter
* **Expiration date**: Enter
* **Security number**: Enter
* **E-signature\***: Enter (\*Typed name qualifies as valid signature)

**◼ Invoice and/or Purchase Order**[ ]  Invoice to the above [ ]  Apply this purchase order number:Enter

**Cancellation Policy**

Though it rarely happens, Community Boards reserves the right to cancel a training. Should we cancel, registrants will receive a full refund. We also reserve the right to substitute trainers or presenters. All other cancellations will receive a refund minus the appropriate cancellation fee described below.

**Refunds & Transfer Fees**

Once registered, if you cancel **5 or fewer business days** before the training start date you will incur a **$150 cancellation fee**. $100 of this fee will be waived one time if registration is applied to a future training.

**For more information, contact Karen Lipney, ADR Programs Director, (415) 920-3820 x109, klipney@communityboards.org.**